



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors

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Thursday, October 31, 2019

2:00 PM

Water Board Building 5th Floor

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#### 1. Call to Order

Chairman Baker called the meeting to order at 2:00 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairman Brian Baker, Vice Chairman Abe Munfakh, Director Gary Brown, Director Freman Hendrix, Director Beverly Walker-Griffiea, and Director Jaye Quadrozzi

#### 3. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to add Item 8N to the Agenda, which is a recommendation from the Legal Committee regarding Board Benefits Counsel.

Chairman Baker requested a Motion to approve the Agenda as Amended.

Motion By: Abe Munfakh

Support By: Gary Brown

Action: Approved as Amended

The motion carried by a unanimous vote.

#### 4. Approval of Minutes

##### A. [2019-386](#) October 9, 2019 Board of Directors Workshop Meeting Minutes.Draft

**Sponsors:** Rechanda Willis

**Attachments:** [October 9, 2019 Board of Directors Workshop Meeting Minutes](#)

Chairman Baker requested a Motion to approve the October 9, 2019 Board of Directors Workshop Meeting Minutes.

Motion By: Abe Munfakh

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

#### 5. Public Comment

Saulius Simoliunas addressed the Board regarding his request to visit GLWA's sewage plant (Water Resource Recovery Facility).

Cindy Darrah, Great Lakes Water Protection Committee, addressed the Board regarding the environment.

## 6. Communications

### A. [2019-388](#) Receipt of Correspondence

**Attachments:** [September 2019 Member Outreach Requests Packet](#)  
[2019-10-28 Response to Board RE Water Engineering Contracts v2.1](#)  
[S. Simoliunas Public Comment.October 31, 2019](#)  
[G. Vannilam Public Comment.October 31, 2019](#)  
[G. Vannilam Statement to MERC - SCATA Case \(002\)](#)  
[Steven Eick \(EGLE\) Response to G. Vannilam](#)  
[Volume of Current and Anticipated WW Eng Contracts](#)

Motion By: Jaye Quadrozzi  
Support By: Gary Brown  
Action: Received and Filed  
The motion carried by a unanimous vote.

## 7. Old Business

None

## 8. Recognitions

CEO Sue McCormick presented an Award to Laurie Koester, Associate General Counsel, who was recognized as one of Crain's Detroit 2019 Notable Women in Law.

CEO McCormick presented the Certification of Excellence to the GLWA Treasury Team (Deirdre Henry, Treasury Manager, Team Members Ed Vanneste and Katlyn Butzin; and supervised by CFO/Treasurer, Nicolette Bateson), which was awarded to GLWA by the Association of Public Treasurers of the United States and Canada for its Investment Policy.

## 9. New Business

### A. [2019-387](#) GLWA FINAL RESPONSES TO PUBLIC COMMENTS RECEIVED RE: PROPOSED GLWA 2019 IPP RULE AMENDMENTS

**Sponsors:** Randal Brown

**Indexes:** General Counsel; Wastewater Operations

**Attachments:** [Responses\\_Sept2019v2 \(002\) \(002\)](#)  
[IPP Rules Changes Oct2019](#)  
[IPP Rules Clean Incl Comments Oct 2019](#)

Motion By: Abe Munfakh  
Support By: Jaye Quadrozzi  
Action: Received and Filed  
The motion carried by a unanimous vote.

**B.     [2019-383](#)     Sewer Shares Update**

**Sponsors:** Suzanne Coffey

**Indexes:** Planning Services

**Attachments:** [2019.10.18 Handout SHARES Think Tank Summary Memo](#)

**Motion By:** Gary Brown

**Support By:** Jaye Quadrozzi

**Action:** Received and Filed

The motion carried by a unanimous vote.

**C.     [2019-361](#)     Contract No. 1803942  
Downriver Transmission Main Loop  
CIP# 122016 / BCE 57.4**

**Sponsors:** Cheryl Porter and Grant Gartrell

**Indexes:** Water Operations

**Attachments:** [1803942 Procurement Report](#)

[1803942 Cost Tabulation](#)

[1803942 CIP Attachment](#)

**Motion By:** Abe Munfakh

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

**D.     [2019-362](#)     Contract No. 1804129  
Schoolcraft Road 48 Inch Water Transmission Main  
CIP# 122005 / BCE 42.0**

**Sponsors:** Cheryl Porter and Grant Gartrell

**Indexes:** Water Operations

**Attachments:** [1804129 Procurement Report](#)

[1804129 Cost Summary](#)

[1804129 CIP Attachment](#)

**Motion By:** Abe Munfakh

**Support By:** Freman Hendrix

**Action:** Approved

The motion carried by a unanimous vote.

- E.**      [2019-363](#)      **Contract No. 1901767**  
**Newburgh Road Booster Pumping Station Improvements**
- Sponsors:** Cheryl Porter and Grant Gartrell
- Indexes:** Water Operations
- Attachments:** [1901767 Procurement Report](#)  
[1901767 Bid Table](#)  
[1901767 CIP Attachment](#)
- Motion By: Freman Hendrix  
Support By: Abe Munfakh  
Action: Approved  
The motion carried by a unanimous vote.
- F.**      [2019-364](#)      **Contract No. 1901036**  
**Northeast Water Treatment Plant (NEWTP) Replacement of Covers**  
**for Process Water Conduits**  
**CIP# 112005/ BCE Score: 61.0**
- Sponsors:** Cheryl Porter and Grant Gartrell
- Indexes:** Water Operations
- Attachments:** [1901036 Procurement Report](#)  
[1901036 Bid Tab](#)  
[CIP 112005](#)
- Motion By: Gary Brown  
Support By: Abe Munfakh  
Action: Approved  
The motion carried by a unanimous vote.
- G.**      [2019-365](#)      **Proposed Change Order No. 3**  
**Contract No. GLWA-SP-563**  
**1958 Filter Replacement and Facilities Rehabilitation at Springwells**  
**Water Treatment Plant**
- Sponsors:** Cheryl Porter and Grant Gartrell
- Indexes:** Water Operations
- Attachments:** [CIP 114001](#)
- Motion By: Beverly Walker-Griffea  
Support By: Jaye Quadrozzi  
Action: Approved  
The motion carried by a unanimous vote.

H.     [2019-366](#)     **Proposed Change Order No. 2**  
                          **GLWA-CS-200**  
                          **Resident Project Representative and O&M Services**

**Sponsors:** Cheryl Porter and Grant Gartrell

**Indexes:** Water Operations

**Attachments:** [CIP 114001](#)

**Motion By:** Abe Munfakh  
**Support By:** Beverly Walker-Griffea  
**Action:** Approved  
The motion carried by a unanimous vote.

I.     [2019-367](#)     **Proposed Change Order No. 1**  
                          **Contract No. GLWA-CON-297**  
                          **Fairview Sewage Pump Station Improvements**

**Sponsors:** Cheryl Porter and Grant Gartrell

**Indexes:** Water Operations

**Motion By:** Beverly Walker-Griffea  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.

J.     [2019-368](#)     **Proposed Amendment No.1**  
                          **Contract No. GLWA-CS-1747**  
                          **Professional Engineering Services for Fairview Sewage Pumping**  
                          **Station Improvements**

**Sponsors:** Cheryl Porter and Grant Gartrell

**Indexes:** Water Operations

**Motion By:** Freman Hendrix  
**Support By:** Beverly Walker-Griffea  
**Action:** Approved  
The motion carried by a unanimous vote.

- K.     [2019-369](#)     **Proposed Change Order No. 2**  
                          **Contract No. GLWA-CS-171**  
                          **Raw Sludge Clarifiers and Raw Sludge Pumping System**  
                          **Improvements - Lake Huron Water Treatment Plant**

**Sponsors:** Cheryl Porter and Grant Gartrell

**Indexes:** Water Operations

**Motion By:** Abe Munfakh  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

- L.     [2019-370](#)     **Proposed Change Order No. 2**  
                          **GLWA-CON-234**  
                          **Conner Creek CSO Basin Emergency Rehabilitation**  
                          **CIP# 260603 / BCE Score: N/A**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

**Note:** Director Hendrix excused himself from the remainder of the meeting at 3:15 p.m.

- M.     [2019-384](#)     **Discussion   Regarding   Insurance   Renewals   and   Enterprise   Risk**  
                          **Management Fund**

**Sponsors:** Michael Tilley and William Wolfson

**Indexes:** Administration & Compliance

**Attachments:** [Memorandum re Risk Management Fund 10.15.2019 \(002\)](#)  
[Risk Management Fund Policy.pdf](#)

**Motion By:** Abe Munfakh  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**N. [2019-413](#) Legal Services Contract-Counsel for the Board**

Vice Chairman Munfakh made a Motion, Supported by Director Walker-Griffee, for authorization to retain legal counsel to the Board to review whether GLWA's implementation of the makeup benefit complied with IRS code; whether GLWA communicated the details of the makeup benefit to eligible members; and whether the makeup benefit communication was reasonable for eligible members to make a reasoned decision on whether to participate in the makeup benefit.

Motion By: Abe Munfakh

Support By: Beverly Walker-Griffee

Action: Approved

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

**10. Reports**

None

**11. Remarks**

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

Director Brown requested a discussion at a future Board Meeting regarding recommendations on how GLWA, as an organization, can assist community customers with replacement of lead service lines.

Director Walker-Griffee voiced concern regarding the number of change orders and the amounts of the change orders being brought to the Board for approval.

Director Quadrozzi thanked everyone who has been very accommodating as she has been trying to get brought up to speed and for welcoming her to the Board of Directors.

**12. CEO's Report**

**A. [2019-390](#) CEO's Report - October 31, 2019**

**Sponsors:** Sue F. McCormick

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - October 31, 2019 and General Counsel Report](#)

**Motion By:** Abe Munfakh

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

**13. Other Matters**

There were no other matters.

**14. Closed Session**

**A. [2019-385](#) Closed Session Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; CITY OF HIGHLAND PARK v UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (USEPA); et al., USDC Case No. 2:16-cv-13840-SJM-DRG; CITY OF HIGHLAND PARK v CITY OF DETROIT, et al., USDC Case No. 2:167cv-12993-MFL-EAS**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

Chairman Baker requested a Motion and Roll Call Vote to enter into Closed Session at 4:02 p.m.

**Motion By:** Abe Munfakh

**Support By:** Gary Brown

**Action:** Approved

The motion carried by the following vote:

**Aye:** 5 - Chairman Baker, Vice Chairman Munfakh, Director Brown, Director Walker-Griffea, and Director Quadrozzi

**Excused:** 1 - Director Hendrix

Entered Closed Session at 4:04 p.m.

Returned from Closed Session at 4:28 p.m.

The only matter discussed was pending litigation regarding the City of Highland Park.



## 15. Adjournment

Chairman Baker requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: Abe Munfakh

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:29 p.m.